

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 2 December 2014

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 10 December 2014 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. Apologies for Absence

To report apologies for absence.

2. Minutes

To approve as a correct record, the minutes of the meeting of the Council held on 1 October 2014.

3. Mayor's Announcements

4. Leader's Announcements

5. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

6. Questions from Members of the Public

To answer questions, if any, received under Council Procedure Rule 10 (Paragraph 3 of the Public Speaking Procedure Rules).

7. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

8. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the attached Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 as set out below:

- (a) Executive – 30 September 2014, 21 October 2014, 11 November 2014 and 2 December 2014 (to be laid on the table)

(Note: The recommendations from the meeting of the Executive held on 30 September 2014 were agreed by the Council at its meeting on 1 October.)

21 October 2014

59/E Annual Pay Settlement Procedure

RECOMMENDED that the Council's revised Annual Pay Settlement Procedure, as attached at Annex A to the minutes, be adopted.

60/E Information Security Policy

RECOMMENDED that the amendments to the Information Security Policy, as set out at Annex B to the minutes, be approved and the recommendations and procedure therein be adopted.

61/E Data Security Breach Management Policy and Procedure

RECOMMENDED to Council that the Data Security Breach Management Policy and Procedure, as amended and as set out at Annex C to the minutes, be approved and adopted.

62/E Flexible Working Policy and Procedure

RECOMMENDED that the Council's revised Flexible Working Policy & Procedure, as attached at Annex D to the minutes, be adopted.

63/E Off-site Working Policy & Procedure

RECOMMENDED that the Council's Off-site Working Policy & Procedure, as attached at Annex E to the minutes, be adopted.

2 December 2014 (to be laid on the table)

The Executive at its meeting on 2 December 2014 will be invited to consider the recommendations set out below. Any amendments to these

recommendations will be laid on the table and reported to the meeting.

74/E Property Acquisition Strategy

RECOMMENDED to Council that, in principle:

- a. compulsory purchase powers be used where necessary to achieve planning and corporate objectives for the benefit of the Camberley Town Centre and the wider community; and
 - b. the costs and benefits of any specific action be considered at the time a specific decision is taken, to ensure that both the risks and the costs to the Council are minimised.
- (b) Planning Applications Committee – 22 September 2014, 22 October 2014 and 17 November 2014
 - (c) External Partnerships Select Committee – 25 November 2104
 - (d) Joint Staff Consultative Group – 27 November 2014
 - (e) Performance and Audit Scrutiny Committee (Scrutiny meeting) –24 September 2014 and 5 November 2014
 - (f) Community Services Scrutiny Committee – 4 December 2014 (to be laid on the table)

9. Motion

In accordance with Council Procedure Rule 12, Councillor Tim Dodds to move

“That this Council supports initiatives to commemorate notable people, places, and events in the Borough, so as to enhance civic pride in our towns and villages, to increase public knowledge of our local history, and to make our borough more interesting to visitors.”

10. Review of Polling Districts, Polling Places and Polling Stations - Frimley Green Ward (Pages 5 - 8)

11. Portfolio Holder's Question Time (Pages 9 - 10)

Councillor Keith Bush, the Regulatory Portfolio Holder to answer questions on issues relating to his areas of responsibility (Areas of Responsibility of the Regulatory Portfolio Holder are attached).

12. Exclusion of Press and Public

The Mayor to move “That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the business set out in items 13 and 14 below on the ground that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.”

13. Exempt Minutes

To approve as a correct record, the exempt minutes (copies included in the attached Minute Book) and to consider any exempt recommendations.

14. Review of Exempt Items

To review those items or parts thereof which can be released as information available to the public.